

**Job Title:** Sr. Transportation Project Manager

**Job Type:** Fulltime

**Reporting Structure:** Director of Transportation

**FLSA:** Exempt

**Job Location:** Houston, TX or Austin, TX

### Responsibilities

- Manages assigned project(s) for successful delivery to clients by coordinating and implementing project planning, risk management, schedule development, budget development, establishment and implementation of project controls, client communications, and managing change
- Helps pursue, win and deliver transportation projects by identifying clients and client needs, marketing to clients for delivery of solutions; may serve as client relations manager
- Collaborates with Gunda Leadership and Business Development Department to identify project opportunities, develops and prepares qualification submissions
- Prepares proposals to provide professional services and assists in business development activities
- Directs project staff of assistant project managers, engineers, technicians, planners, administrative personnel, as required and assigned for the project(s) to achieve successful results for the client
- Plans, schedules, and/or coordinates the preparation of documents or activities for multiple projects

### Essential Skills and Abilities

- Ability to effectively execute and manage work of engineering teams/task leaders for transportation preliminary engineering and plans, specifications and estimate (PS&E) for clients such as TXDOT
- Ability to maintain currency regarding new methods and developments for projects, and recommend new practices or changes in emphasis for programs
- Ability to manage complex projects or programs with varied scope
- Ability to represent the organization and maintain liaison with individuals and related organizations
- Ability to mentor and develop other project managers, assistant project managers, project team technical and support members
- Strong oral and written communication skills to interact with employees, clients, customers, officials, contractors, and others
- Ability to effectively lead meetings and make presentations

### Travel or Environment Requirements

Visually observing and differentiating details and colors of objects; recognizing sound, tone and pitch; speaking and writing clearly and effectively; adjusting to interruption and changes; working in hot, cold, and noisy work areas; standing, walking and sitting for extended periods; climbing stairs and ladders; dealing with people in tense situations, and lifting up to forty (40) pounds. Should have Texas Driver's License and carry State mandated auto insurance. Must have dependable transportation to attend meetings or to make field visits on a short notice. Must be willing and available to conduct or attend some evening meetings.

### Qualifications and Educations Requirements

**Education:** Bachelor's Degree in Engineering from an ABET accredited program or related field.

Advanced Degree desirable. **Experience:** 15+ years, Thorough knowledge of current principles and practices of engineering as related to highways and transportation

**Licensure and Certification:** Professional Engineer licensure required. Specialty Certification such as PMP desirable. Certification or ability to certify for work categories in cited TxDOT groups is required.